

Appendix 1



24/08/14
77299

Fee: £21.00
Receipt No: 78786

LONDON BOROUGH OF TOWER HAMLETS Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)	
1. Your name	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> -Miss <input type="checkbox"/> -Ms <input type="checkbox"/> -Other (please state)
Surname	Gwynne - Smith
Forenames	Gareth
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	Mr <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)	
Security And Event Solutions Ltd 2 Gloucester Mansions 27 Gloucester Place	
Post town Brighton	Post code BN1 4AA
7. Other contact details	
Telephone numbers	([REDACTED])
Daytime	
Evening (optional)	
Mobile (optional)	[REDACTED]
Fax number (optional)	
E-Mail Address (if available)	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Post town	Post code
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail Address (if available)	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Autumn Street Studio's. Unit 3, 39 Autumn Street, London, E3 2TT	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	16752
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Warehouse space converted into appropriate event space.	
Please describe the nature of the event below. (Please read note 5)	
Late night entertainment featuring live music, dj's and dancing. Sale by retail of alcohol.	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input checked="" type="checkbox"/> Y	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/> N	
The provision of regulated entertainment	<input type="checkbox"/> Y	
The provision of late night refreshment	<input type="checkbox"/> Y	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/> N	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
Monday 0001 - 0800		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
0001 - 0800 Monday 24th August 2014		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate) (Please read note 11)	On the premises only	<input checked="" type="checkbox"/> Y
	Off the premises only	<input type="checkbox"/> N
	Both	<input type="checkbox"/> N

4. Personal licence holders (Please read note 12)	
Do you currently hold a valid personal licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	[REDACTED]
Licence number	[REDACTED]
Date of issue	
Date of expiry	[REDACTED]

Any further relevant details

5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	YES <input type="checkbox"/> YES <input type="checkbox"/>	
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	9	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO

6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	<input type="checkbox"/>	<input type="checkbox"/>
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/> NO

7. Checklist (Please read note 15)	
I have (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input type="checkbox"/> Y
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input type="checkbox"/> Y
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input type="checkbox"/> Y
If the premises are situated in one or more licensing authority areas, sent a copy of this notice to each additional licensing authority	<input type="checkbox"/> N/A
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/> N/A

If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/> N/A
Made or enclosed payment of the fee for the application	<input type="checkbox"/> Y
Signed the declaration in Section 9 below	<input type="checkbox"/> Y

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and

(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Signature	GGSMITH
Date	28.7.14
Name of Person signing	Gareth Gwynne-Smith

For completion by the licensing authority

10. Acknowledgement (Please read note 18)

I acknowledge receipt of this temporary event notice.

Signature	
Date	On behalf of the licensing authority
Name of Officer signing	

Appendix 2

**(Autumn Street Studios)
Unit 3
39 Autumn Street
London
E3 2TT**

Licensable Activities authorised by the licence

The sale by retail of alcohol
The provision of late night refreshment
The provision of regulated entertainment

See the attached licence for the licence conditions

Signed by

John McCrohan 
Trading Standards and Licensing Manager

**Date: 30th April 2013
Reissued 26th September 2013 as per Thames Magistrates Court Order by
Consent**



Part A - Format of premises licence

Premises licence number

16497

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

(Autumn Street Studios)
Unit 3
39 Autumn Street

Post town

London

Post code

E3 2TT

Telephone number

None

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

The sale by retail of alcohol
The provision of late night refreshment
The provision of regulated entertainment

The times the licence authorises the carrying out of licensable activities

Sale of Alcohol (on sales only)

- Monday to Thursday from 12:00hrs (midday) to 23:30hrs
- Friday from 12:00hrs (midday) to 06:00hrs (the following day)
- Saturday from 12:00hrs (midday) to 08:00hrs (the following day)
- Sunday from 16:00hrs to 22:30hrs

The Provision of Regulated Entertainment in the form of Live Music, Recorded Music (and anything similar)

- Monday to Thursday from 12:00hrs (midday) to 23:30hrs
- Friday from 12:00hrs (midday) to 06:00hrs (the following day)
- Saturday from 12:00hrs (midday) to 08:00hrs (the following day)
- Sunday from 16:00hrs to 22:30hrs

The Provision of Late Night Refreshments

- Monday to Thursday from 23:00hrs to 23:30hrs
- Friday from 23:00hrs to 06:00hrs (the following day)
- Saturday from 23:00hrs (midday) to 08:00hrs (the following day)

The opening hours of the premises

- Monday to Thursday from 12:00hrs (midday) to 00:00hrs (midnight)
- Friday from 12:00hrs (midday) to 06:30hrs (the following day)
- Saturday from 12:00hrs (midday) to 08:30hrs (the following day)
- Sunday from 16:00hrs to 23:00hrs

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On sales only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Alex Benson
(Autumn Street Studios)
Unit 3
39 Autumn Street
London
E3 2TT

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Gareth Gwynne-Smith

[REDACTED]
[REDACTED]
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence-

- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, such individuals must be licensed with the Security Industry Authority. This does not apply to premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001, (premises with premises licences authorising plays or films), or in respect of premises in relation to any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or any occasion within paragraph 8(3)(d) of Schedule 2 (occasions prescribed by regulations under that Act) unless the Licence specifically states otherwise.

Security activity means an activity to which paragraph 2(1)(a) of Schedule 2 of the Private Security Industry Act 2001 of that schedule applies, and Paragraph 8(5) of Schedule 2 (interpreting of references to an occasion) applies as it applies in relation to paragraph 8 of Schedule 2 of the Private Security Industry Act 2001

1.

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on;
- (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 4.
- (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 - (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served

alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that;
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Annex 2 - Conditions consistent with the operating Schedule

Not Applicable

Annex 3 - Conditions attached after a hearing by the licensing authority on 30th April 2013

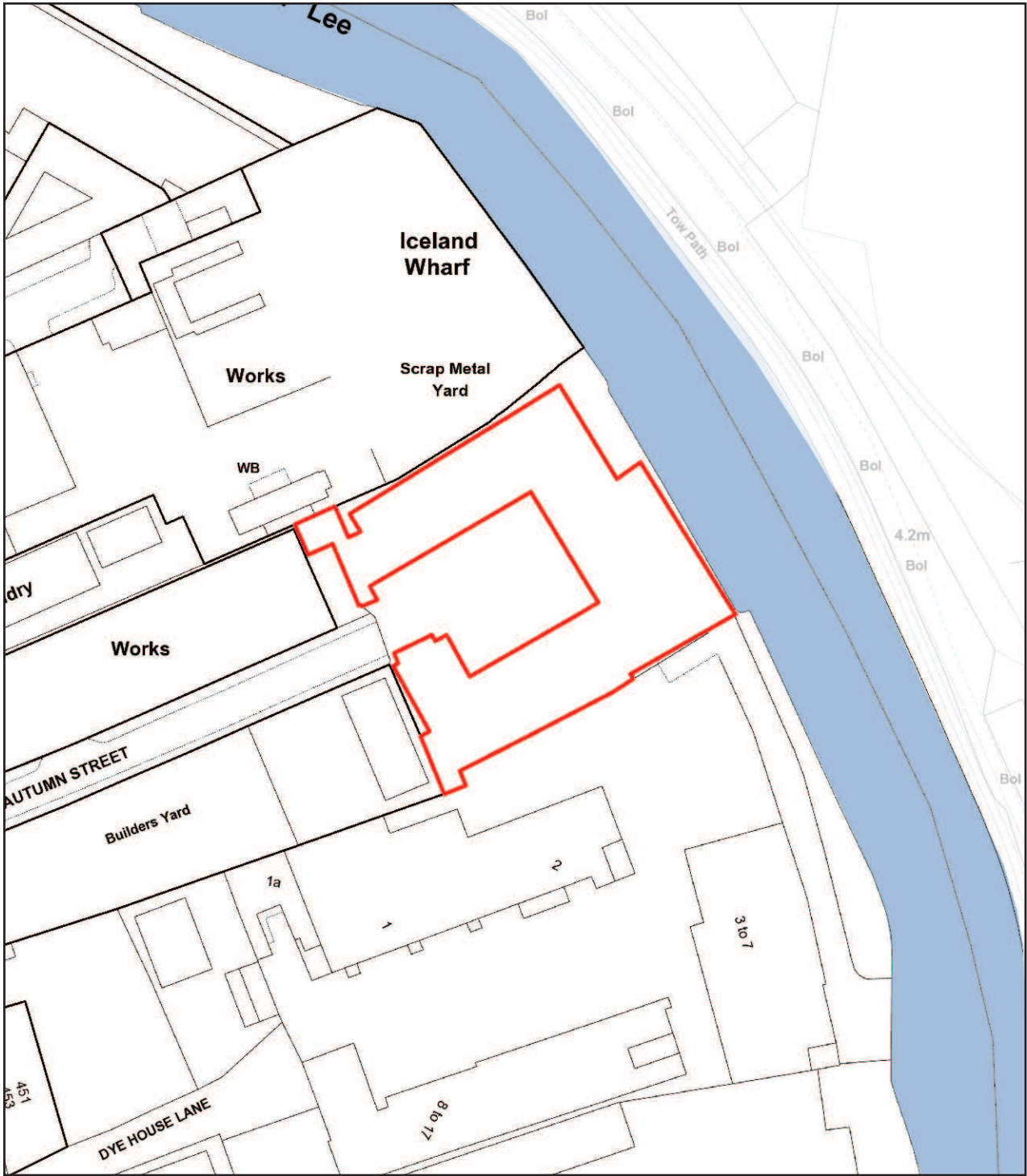
1. No more than 26 post-midnight events to take place annually;
2. The premises remains a member of Venue Watch;
3. A Security Plan is to be provided to the Police for the Police to review;
4. A Transport Plan is to be provided to the Police for the Police to review;
5. A CCTV camera system covering both internal and external to the premises is to be installed;
6. The CCTV recordings are to be maintained for 30 days and to be provided upon request to either a Police Officer or an officer of any other Responsible Authority;
7. At all times the premises is open a person who can operate the CCTV system must be present on the premises;
8. The DPS or a personal licence holder will be at the premises at all times it is open to the public;

9. An incident log will be maintained by the premises showing a detailed note of incidents that occur in the premise. The incident log will be inspected and signed off by the DPS (or a person with delegated authority) at least once a week. The log book should be kept on the premises and be available for inspection at all times the premises are open by inspection of the incident log to be limited to inspection by the Police and Licensing Authority. A recordable incident will be one which involves an allegation of a criminal offence;
10. There will be a search policy;
11. SIA staff will operate from the premises at a ratio of one per one hundred persons or part thereof;
12. No persons under the age of 18 will be permitted upon the premises at any time;
13. A challenge 25 policy will be implemented by SIA staff on entrance to the venue;
14. One SIA guard to be positioned 30 minutes from opening till 30 minutes past closing at the top of Autumn Street;
15. One SIA guard to be positioned 30 minutes from closing till 30 minutes past closing at the top of Autumn Street;
16. Large street signage to deter taxi touting to be displayed during opening times;
17. Prominent and clearly legible notices shall be displayed in all egress areas of Autumn Street Studios requesting patrons to respect the needs of local residents and to leave the premises and area quietly;
18. Road cones to be placed on double yellow lines outside of sensitive areas of Wick Lane to stop taxi's pulling up;
19. Autumn Street public highway area is to be included in the Waste Management Plan;
20. Professional noise monitoring is to be conducted on Autumn Street during opening hours.

Annex 4 - Plans

The plans are those submitted to the licensing authority on: 4th March 2013

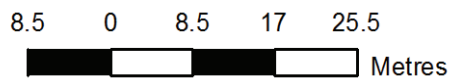
Appendix 3

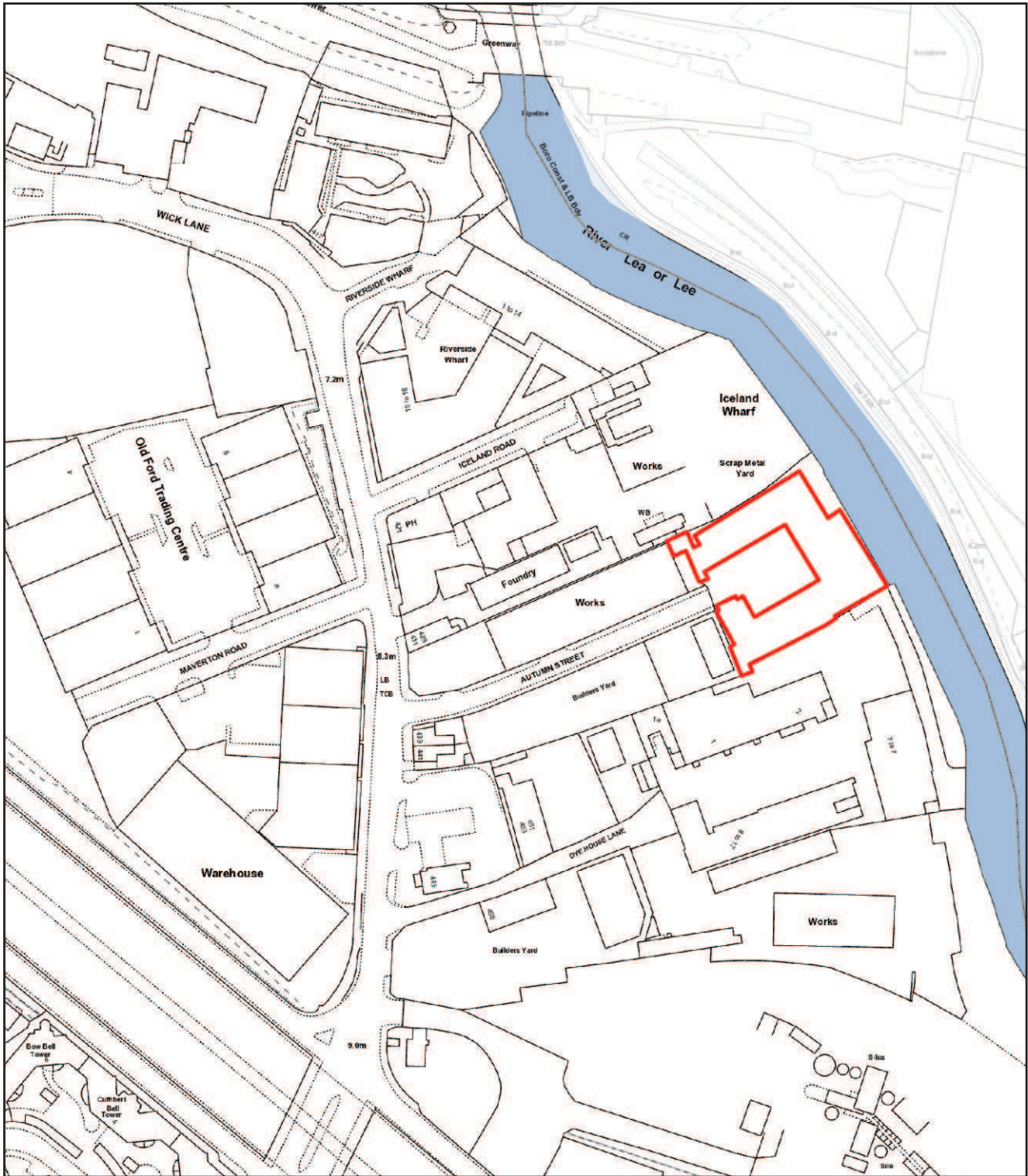


Unit 3, 39 Autumn Street



Scale 1:957





Unit 3, 39 Autumn Street



Scale 1:1914

10 0 10 20 30



Metres



Appendix 4

John McCrohan,
Tower Hamlets Licensing,
Toby Club,
Vawdry Close

HT - Tower Hamlets Borough

Licensing Office
Toby Club,
Vawdry Close

[REDACTED]
[REDACTED]
www.met.police.uk

Your ref:

Our ref:

30th July 2014

Dear Mr McCrohan

**Re: Application for Temporary Event Notice for Autumn Street Studios on
24th August 2014**

I write with reference to the above application which was received in the Licensing Office on the 30th July 2014.

Police object the application for a Temporary Event Notice for the 24th August 2014 on the grounds of Crime and Disorder and Prevention of Public Nuisance.

The Temporary Event Notice is for an event at Autumn Street Studios on Notting Hill Carnival Weekend. This is a weekend when Police resources are incredibly stretched.

By having a dance music event that runs from the night of the 23rd to 08:00 on the morning of the 24th where people will be consuming alcohol during that time, runs the risk of creating alcohol related crime and disorder.

As this is a bank holiday weekend there is the risk that people will already of consumed alcohol in great quantities during the long weekend, and by allowing them to continue drinking until 08:00 only increases the chance of alcohol related ASB

Such events also attract drug use and where there is drug use there are drug dealers who supply them.

While under normal circumstances Police would be able to work with promoters and venue operators to ensure the safe running of the event, during Notting Hill there are simply not the resources available to do this.

Given that this venue is in a remote location with poor public transport links, and that there is the possibility of alcohol related disorder and drug use we therefore object to the Temporary Event Notice being granted and ask that it is refused by committee.